

Call to Order

The regular council meeting was called to order at 6:30 p.m. by Mayor Wilkinson. Vice Mayor Sheppard, Councilmembers Bassett, Frith and Thompson were present. Staff present: City Administrator Mark Sorensen, City Attorney Greg Einhorn, City Planner Bob Summerville and City Clerk Roben Benish.

**1. COMMUNITY PARTICIPATION:** Dianna Ramirez with Waste Management reported the results from the City of Biggs cleanup event.

**2. CONSENT CALENDAR:**

- A. Approval of warrants: 34393 – 34482, Z02256 – Z02273 for the month of October 2019 in the amount of \$1,570,633.37.
- B. Approve minutes for City Council meeting of October 8, 2019.
- C. Acknowledge receipt of Police report for October 2019.
- D. Authorization to write off old utility bills.
- E. Approve Resolution No. 2019-24, “RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS APPOINTING THE REPRESENTATIVE AND ALTERNATE TO THE BOARD OF DIRECTORS OF SCORE (Small Cities Organized Risk Effort).”

Motion/Second to approve the consent calendar. (Thompson/Sheppard, MCU)

**3. PUBLIC HEARINGS:**

- A. Variance 2019-03 (Casey) 3069 Eighth Street.

City Planner Bob Summerville stated the applicant was requesting to vary from the 20-foot rear yard setback required in the R-2 medium density residential zoning district by allowing up to a 2-foot encroachment to allow the construction of a single-family residence.

Mayor Wilkinson opened the hearing to the public. With no comments from the public, Mayor Wilkinson closed the hearing to the public.

Motion/Second that the project is Categorically Exempt from review under the California Environmental Quality Act (CEQA) pursuant to Section 15305(a), Minor Alterations to Land Use Limitations. (Sheppard/Frith, MCU)

Motion/Second to adopt Resolution No. 2019-26, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS APPROVING VARIANCE 2019-03 (CASEY) FOR 3069 8<sup>TH</sup> STREET, APN 001-173-006.” (Thompson/Sheppard, MCU)

B. Use Permit 2019-01 (Murphy) 393 F Street.

Mr. Summerville stated the applicant was requesting to allow six-foot tall solid fencing within the 20-foot front yard setback of a single-family home.

Mayor Wilkinson opened the hearing to the public.

Applicant Kathi Murphy spoke in favor of the proposed 6-foot front yard fence.

Resident Mary Frith reminded Council of a residence on E Street that was required to lower their six-foot front yard fence.

Motion/Second that the project is Categorically Exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15303(e), New Construction or Conversion of Small Structures. (Frith/Sheppard, MCU)

Motion/Second to adopt Resolution No. 2019-27, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS APPROVING USE PERMIT 2019-01 (MURPHY) FOR 393 'F' STREET, APN 001-029-009." (Sheppard/Thompson, MCU)

**4. DEPARTMENT REPORTS:**

A. Planning: Monthly Activity Report and Project Updates by Bob Summerville.

B. Engineering:

1. City Engineer Trin Campos reviewed the Monthly Activity Report.
2. First Street Traffic and Street Parking.

Mr. Campos stated the City has posted no parking along the east side of First Street between B Street and Aleut Street, but parking is allowed along the west side. When vehicles are parked along the west side of First Street, it makes the remaining street pavement too narrow for two-way traffic flow.

Three options to consider are two-way traffic with no parking on both west and east sides, one-way traffic with parking along the west side, or no change.

Residents Jon Crawford, William Turner, Carolyn Iverson, Robert Krampitz, Diane Crawford, Estella Lopez, America Navarro, Penny Crawshaw and Steve Crawshaw spoke in favor of no parking on this section of road.

Tom Bassett, Sharleta Bassett and Kurt Sheppard were in favor of no change to First Street, but if a change had to be made, one-way with parking would be their preference.

Mary Frith suggested people slow down and be courteous.

Sunny Dhami was in favor of one-way with parking.

Council discussed the options presented by the city engineer.

Motion/Second to turn First Street into a one-way from B Street to Aleut Street with parking, with the one-way going southbound. (Wilkinson/Bassett, MC; Noes: Thompson & Sheppard)

3. Task Order No. 23 to Engineering Services Agreement dated September 1, 2016.

The City of Biggs was awarded CMAQ funding in the amount of \$160,000 to complete the Environmental Review and PS&E documents for the sidewalk and bike lane improvement project along E Street and Second Street.

Mr. Campos proposed submitting an ATP grant application for construction funding for this project.

Motion/Second to authorize the City Administrator to execute Task Order No. 23 for the ATP Grant Application for the E Street and Second Street project in the amount of \$9,800. (Sheppard/Thompson, MCU)

- C. Public Safety. Verbal report by Office Rodney Harr.
- D. Sutter Butte Flood Control Agency (SBFCA). Verbal report by Vice Mayor Sheppard.
- E. Public Works. No report.
- F. Electric. Verbal report by Councilmember Frith.
- G. BCAG. Verbal report by Councilmember Thompson.
- H. Air Quality. Verbal report by Councilmember Thompson.
- I. Solid Waste. Dianna Ramirez, with Waste Management, updated Council on SB1383.
- J. Mosquito Abatement. Verbal report by Vice Mayor Sheppard.
- K. SCORE. No report
- L. LAFCo. Verbal report by Mayor Wilkinson.
- M. Biggs Unified School District. Verbal update by Mayor Wilkinson.
- N. Other commission reports. None.

O. City Administrator.

1. Wildfire Mitigation Plan.

Mr. Sorensen stated the Wildfire Mitigation Plan describes the range of activities that the City of Biggs is taking or considering to mitigate the threat of power-line ignited wildfires, including various programs, policies and procedures.

Motion/Second to approve the first annual Wildfire Mitigation Plan (Plan) in response to Senate Bill 901; and authorize the City Administrator to contract with a third-party vendor to audit this Plan and to provide the audit report to the City Council.  
(Frith/Thompson, MCU)

2. Local Hazard Mitigation Plan Adoption.

Mr. Sorensen stated the purpose of hazard mitigation plan is to reduce or eliminate long-term risk to people and property from hazards.

Motion/Second to approve Resolution No. 2019-25, "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS ADOPTING THE BUTTE COUNTY LOCAL HAZARD MITIGATION PLAN." (Thompson/Sheppard, MCU)

5. **INFORMATIONAL:** None.

6. **CLOSED SESSION:** Council adjourned to closed session at 9:48 p.m.

7. **RESUME REGULAR MEETING:** Council resumed the regular meeting at 10:22 p.m. with no reportable action taken.

8. **ADJOURNMENT:** Council adjourned the regular meeting at 10:22 p.m.

ATTEST:



Roben Benish, CITY CLERK

APPROVED:



Nathan E. Wilkinson, MAYOR